KIET LMS

Guidelines for using basic features of LMS

Step 1:

- Visit https://lms.pafkiet.edu.pk and login as Staff/Faculty. (Recommended browsers: Google Chrome & Mozilla Firefox, Safari)

Step 2:

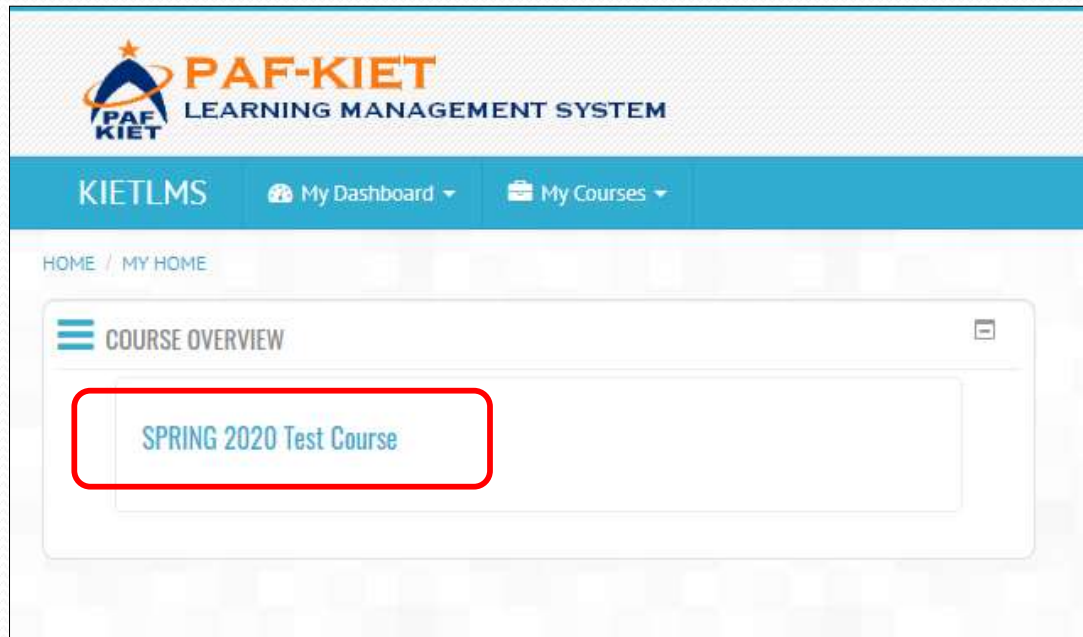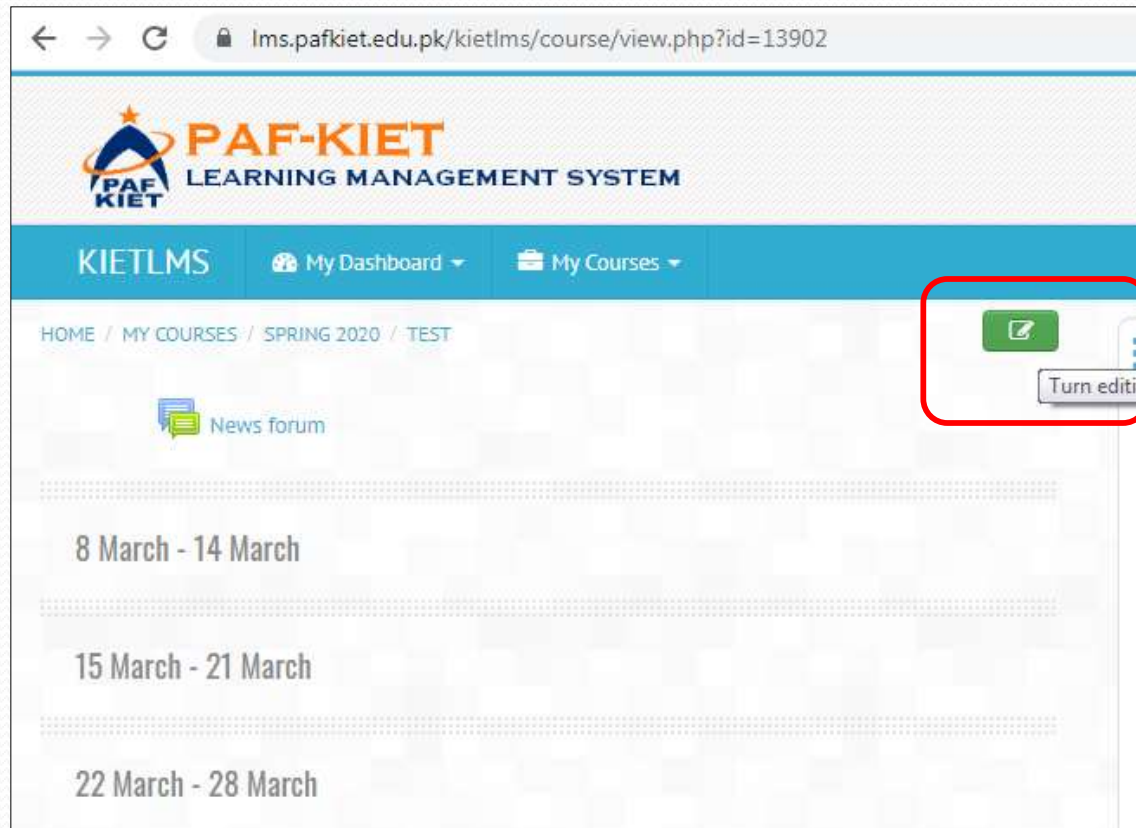- Click on My "Current Courses" button.
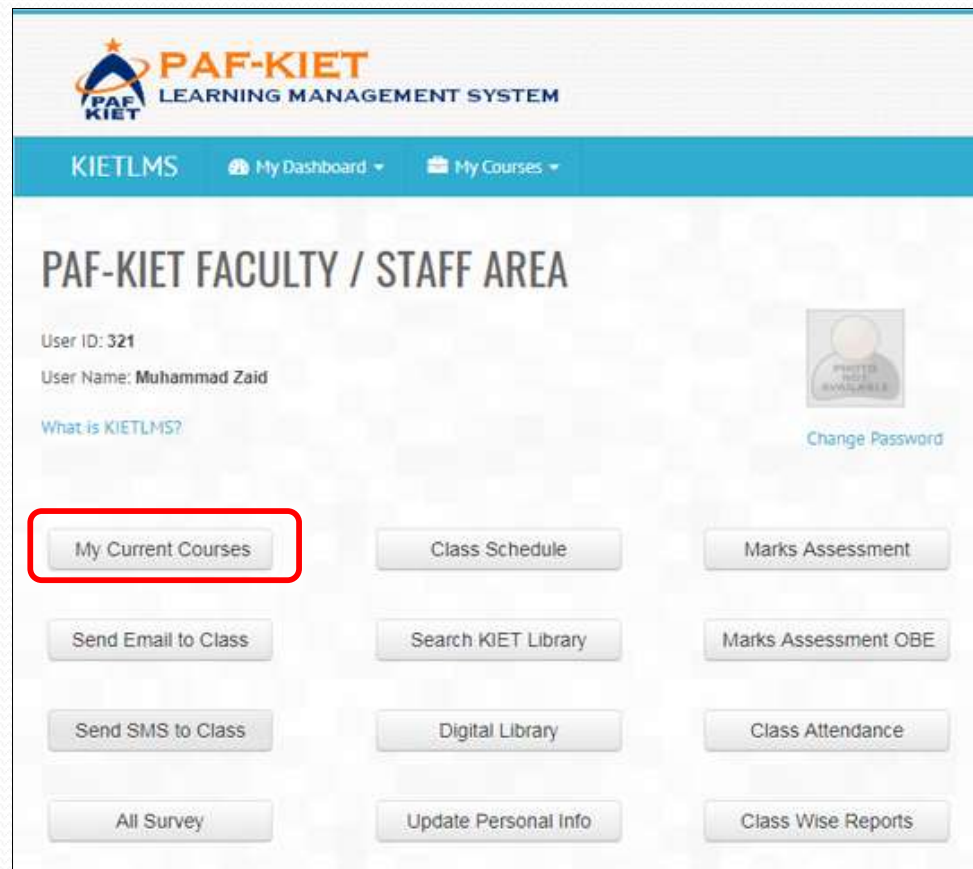
Step 3:

- Click on the course for which you want to share a resource, upload assignment or take a quiz etc.
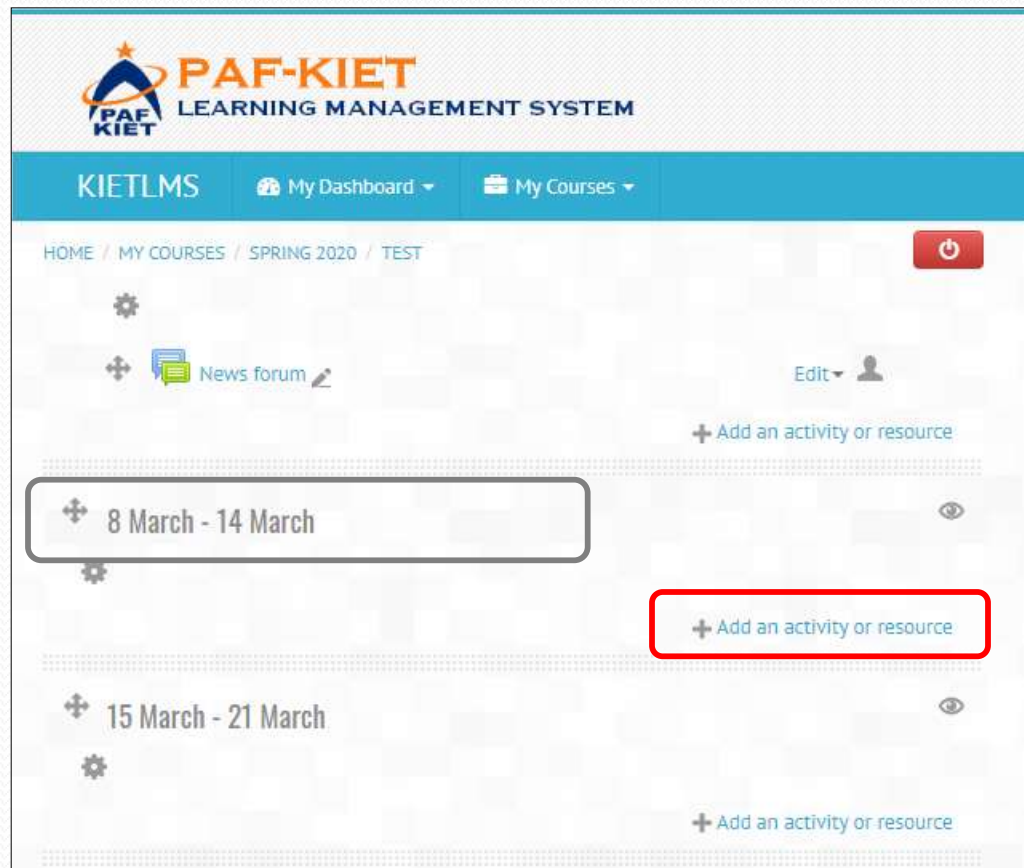
Step 4:

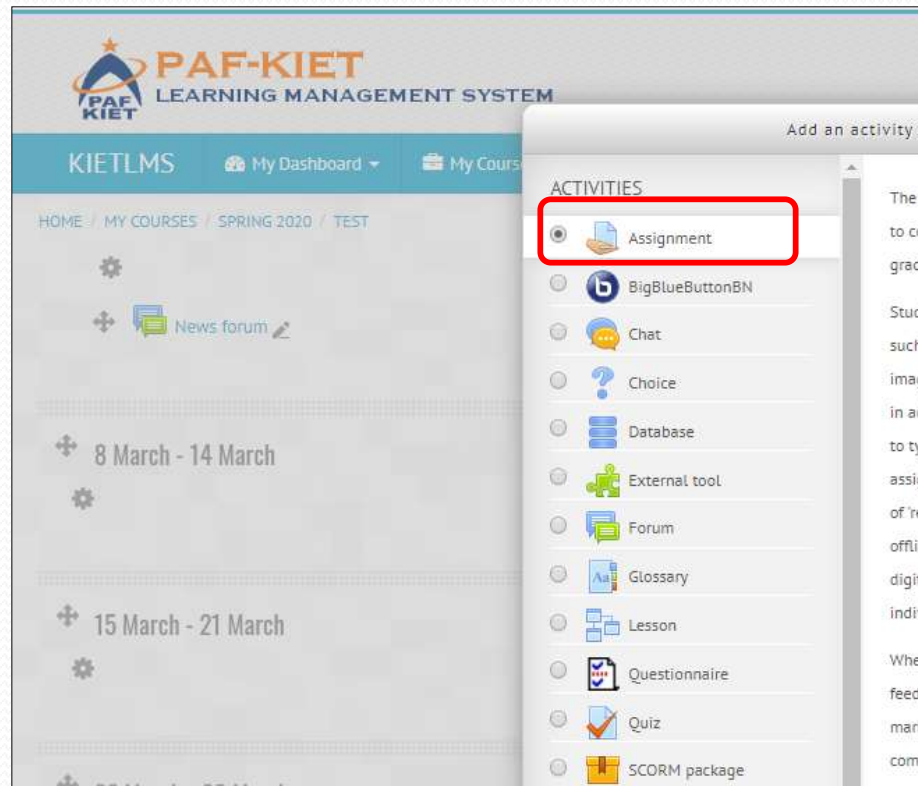- Click the green button at the top to Turn Editing On.

Step 5:

- Click on "Add an activity or resource" button (Click the button inside the current week).
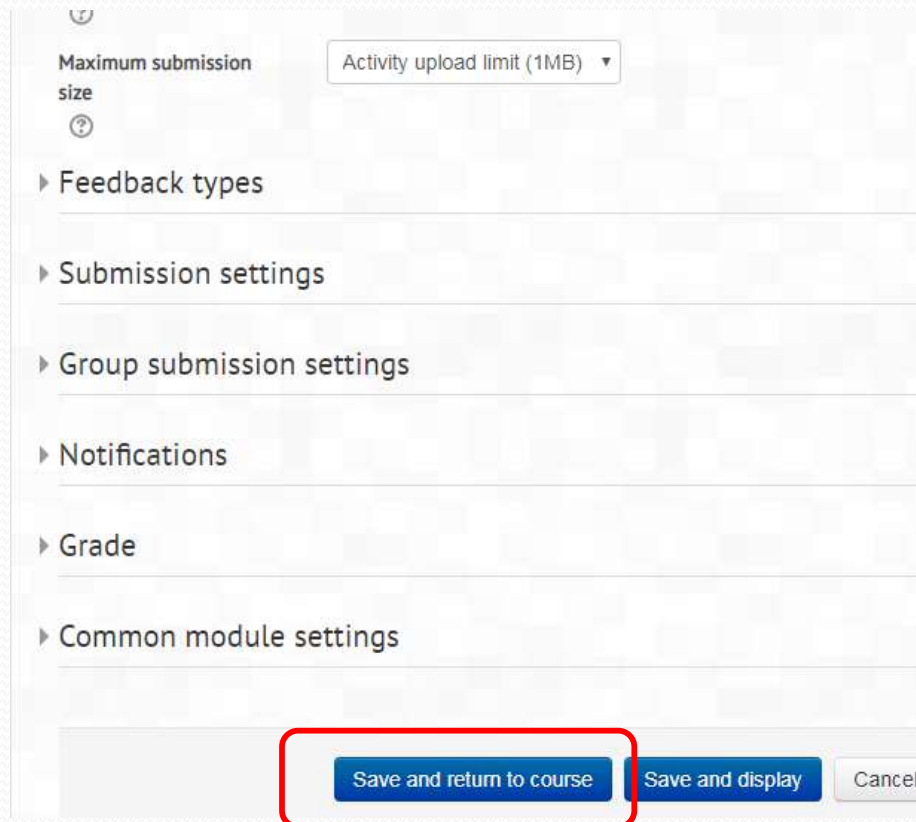
Step 6:

- Click the appropriate activity which you want to provide to students (Assignment, Quiz, File etc.)
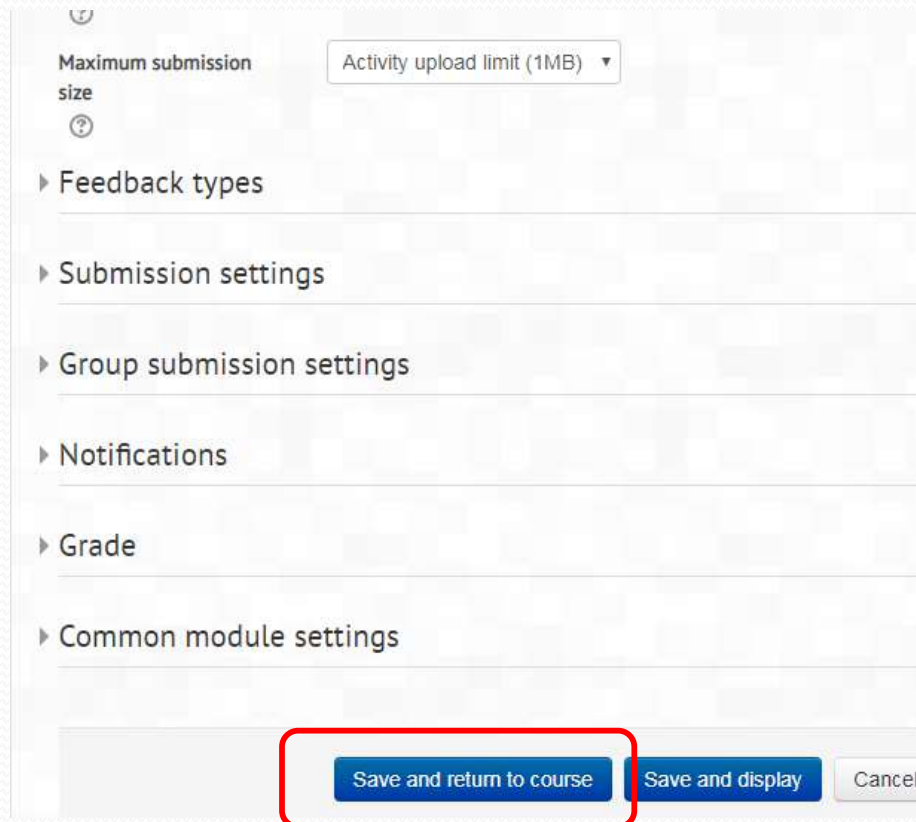
Step 7:

- Fill the required fields accordingly and click on "Save and return to course" button.

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- The resource/activity will be visible to all students of the class.
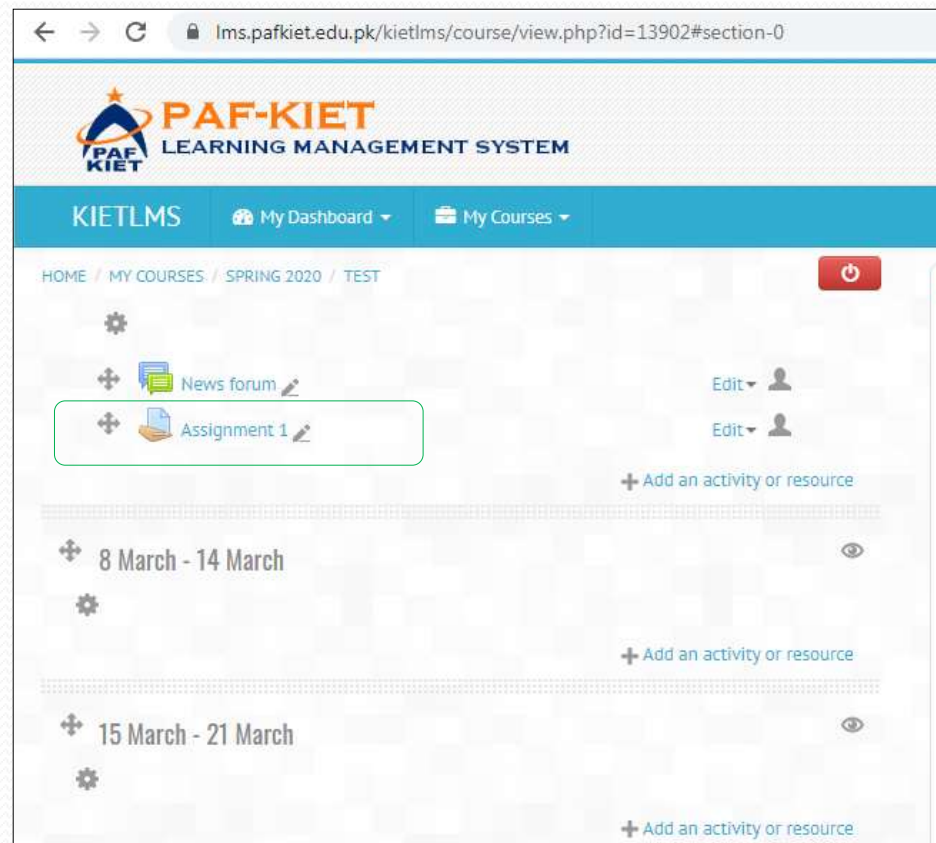
- To share a YouTube video/external link scroll down and select URL and then click Add
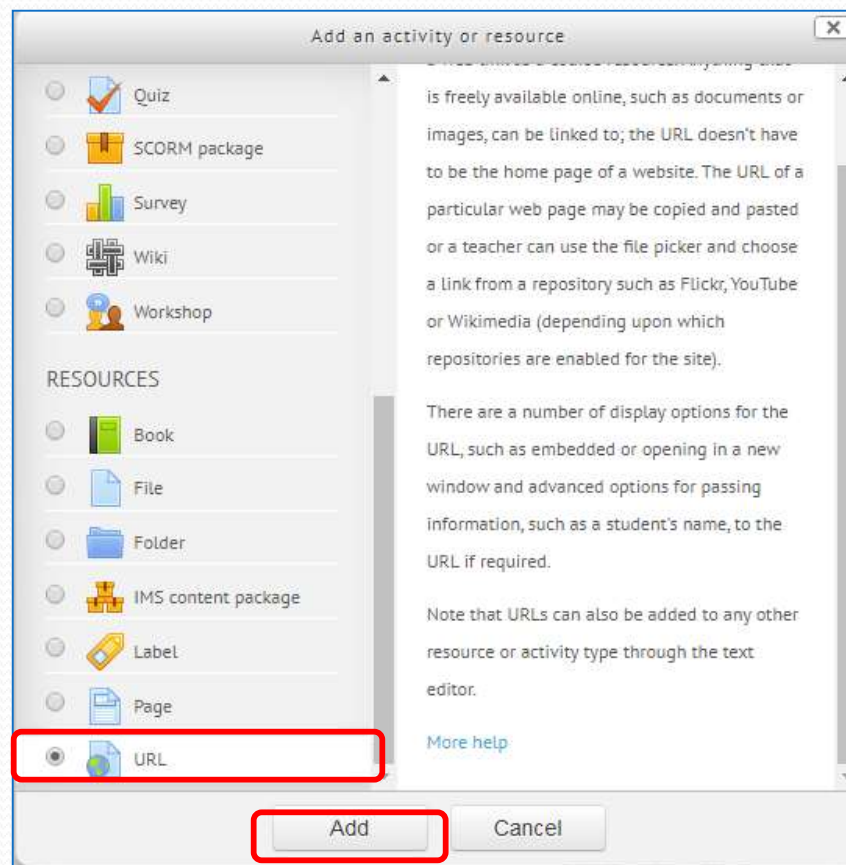
- Enter the Name, Description and Paste the link of YouTube Video.

| Name* | Lecture Video 02 March 2020 |

Description*

Lecture Video 02 March 2020

Display description on course page ⊙

▼ Content

External URL* | https://www.youtube.com/watch?v=EH6vE97qIP4 | Choose a link...

▸ Appearance

- Click on Appearance and then select Embed from Display dropdown and click Save and return to course.

- If teacher wants to inform about the uploaded Assignment/Quiz/File/Video Link etc the he/she may send an Email or SMS from Main Dashboard or he/she may announce about it during live session on Zoom, Facebook or WhatsApp.
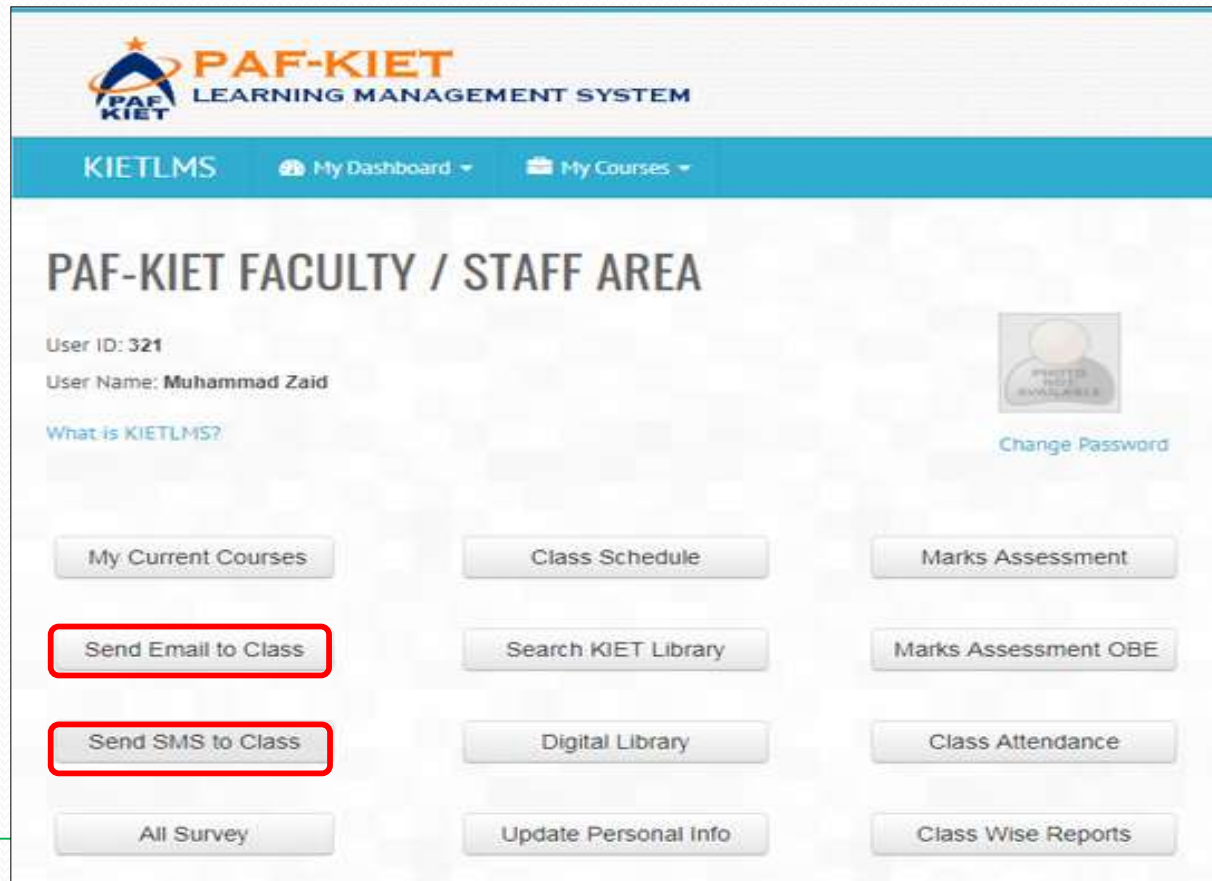
- Please watch the following Videos to learn more about using LMS (Moodle).

- https://www.youtube.com/watch?v=EtVse7rIOAY
  (Uploading Videos on YouTube and then Embedding them in LMS)

- https://www.youtube.com/watch?v=ovXY-jc5nys&feature
  (Changing Course Start Date on LMS)

- https://www.youtube.com/watch?v=iLPVsqJYjzk
  (How To Import A Quiz From Word Document To Moodle)

  Important Note: Moodle Software has different versions so few options may look differently or appear slightly different. For any help please contact MIS team or send an email to lms@pafkiet.edu.pk